

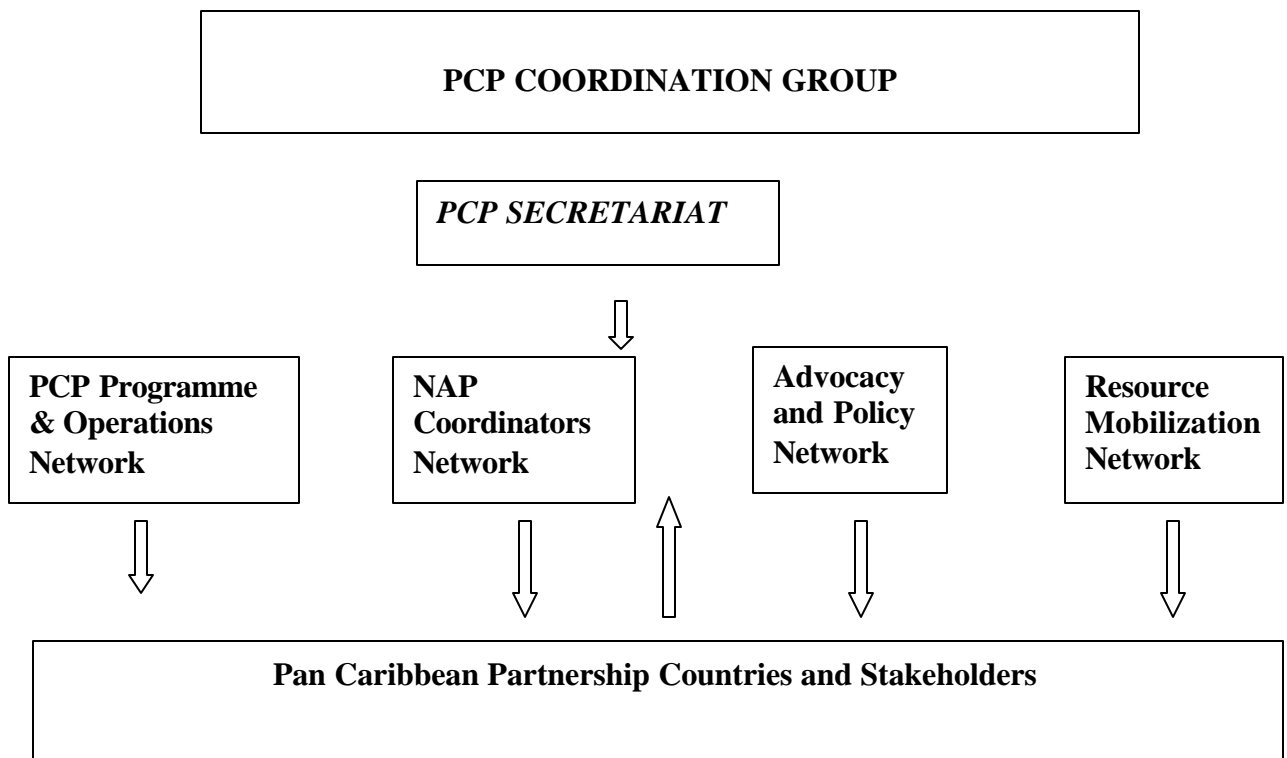
DRAFT
PAN CARIBBEAN PARTNERSHIP STRUCTURED
(For discussion at the PCP meeting in St Lucia on 18 and 19 November)

Introduction

This is a draft proposal of the structure of the Pan Caribbean Partnership against HIV and AIDS. The Partnership initiative was officially launched in February 2001 during the 12th Inter-Sessional meeting of Heads of State and the Government of the Caribbean Community. The aims of the Partnership is to: I) scale up the involvement of partners in the response against the epidemic to result in a true multisectoral alliance involving governments, NGOs, regional institutions, bilateral and multilateral donors and the UN; ii) scaling up the geographic scope of the response to encompass all countries and territories including dependent territories; iii) scaling up the level of resources, both national and international, available to respond to the epidemic and iv) intensifying the advocacy efforts in the region. The partnership operates under the aegis of the Caribbean Community Secretariat (CARICOM) and is tasked with supporting the priority areas of action specified in the Regional Strategic Plan.

The following structure is proposed to make the Pan Caribbean Partnership operational. The structure is based on the Pan Caribbean Partnership concept paper, is flexible and should be reviewed periodically to ensure the achievement of objectives. There is a need to put in place a mechanism for selecting Chairpersons of Networks from among the Agencies. It is suggested that these positions are rotated every two years.

PAN CARIBBEAN PARTNERSHIP (PCP) PROPOSED STRUCTURE



PCP Coordination Group –

Membership (includes all members of the former Task Force as well as representatives of donors and other key stakeholders e.g. representatives of the private sector). Including but not limited to: CARICOM, UNAIDS, CAREC, WHO/PAHO, UNDP, UNICEF, ILO, UWI, CRN+, CCC, CHRC, CTO, IFRC, Network of Caribbean NAPs, CDB, IDB, World Bank, EC, Bilateral Donors including USA, Canada, Netherlands, France, Germany, UK, Japan and individual technical experts from Caribbean countries.

All partners have a role in advocacy and resource mobilization for a scaled up response to HIV/AIDS in the Caribbean. They are also responsible for policy development and monitoring and evaluation of the intensified action. Members of the Caribbean Partnership against HIV/AIDS commit themselves to supporting full involvement of persons living with or affected by HIV/AIDS.

Functions

- To provide a mechanism for all actors to come together, under the leadership of government, in support of effective national strategic plans.
- To ensure the implementation of the Caribbean Regional Strategic plan of Action for HIV/AIDS and ensure maximum impact at country level through cost-efficient, high quality support for national and regional programmes.
- Strengthen leading regional technical resources and institutions in the field of capacity building, policy analysis, research, programme design and information exchange.
- Make effective use of existing coordination mechanisms and initiatives to act as platform for advocacy and improved coordination for national programmes;
- Identify cross-border and multi-country issues which require regional perspectives and develop mechanisms to address them;
- Negotiate over the procurement of commodities, where regional/sub-regional levels have advantage over the national level.
- Support country and regional initiatives and take forward international actions that will further enable effective national and regional responses.
- Advocate supporting the progress of the Caribbean Partnership against HIV/AIDS, monitoring its progress, identify areas, issues and mechanisms where international action, brokering or coordination will add value.
- Advocate to increase public and private resources.

PCP Secretariat

Based at the CARICOM Secretariat in Guyana which serves as the overall Secretariat of the PCP. Backstopping provided by UNAIDS and other key partners.

Functions:

- Responsible for the overall coordination of the PCP

- Convenes meetings of the PCP coordination group and of other key meetings as needed (including preparation of agenda, letters of invitation, organization of annual meetings of the PCP Coordination group etc.)
- Responsible for preparation of regular progress reports on the PCP
- Responsible for preparation of background documents
- Responsible for information systems, this includes
 - Disseminating information on the PCP eg through newsletters, CARICOM information sharing channels, CARICOM's website, links to other partners' websites etc.
 - monitoring of progress of the PCP
 - Information gathering for progress reports on the PCP
 - monitoring of progress in implementation of the Regional Strategic Plan
 - monitoring of responses to HIV/AIDS at the national level (including dependent territories) using various potential tools such as the CRIS (country response information system) and others
 - monitoring of progress in key indicators adopted to monitor progress on the UNGASS, the Nassau Declaration, the PCP Declaration of Commitment
 - monitoring of the level of donor support and funding available for the HIV/AIDS response in the region including monitoring of funding for the PCP, for the various partners of the PCP, for the implementation of the RSP, for national level activities.
 - monitoring and identification of new initiatives and opportunities

PCP Programme & Operations Network

***Membership** (Includes a group of 6 – 10 member agencies/partners – to be defined -- who can remain in regular contact (through meetings or electronically) and are able to provide rapid guidance to the Secretariat of the PCP). Proposed to include: CARICOM, UNAIDS, CAREC, PAHO/WHO, UNDP, CRN+, CDB, UWI, 1 Donor Rep.*

Functions

- Serves as the 'executive committee' of the overall PCP Coordination Group.
- Provides ongoing rapid-reaction guidance to the PCP
- Functions of working group for coordination and consensus-building among partners
- Overall management of follow up on the Regional Strategic Plan
- Responsible for generating, collecting and sharing information needed for the PCP Secretariat to fulfill its information systems function.
- Review reports of on-going regional activities/projects as needed.

NAP Coordinators Network

Membership

Includes HIV/AIDS national programme coordinators of all Caribbean countries and territories who want to join the Network. The network is managed 'horizontally' and is 'owned and operated' by the NAP coordinators themselves.

Functions

- Coordination and joint action among National AIDS Programme coordinators
- Identification of key issues and collective advocacy/action on priorities affecting the national responses to HIV/AIDS
- Information collection and information sharing among NAPs
- Responsible for the implementation of the relevant aspects of the RSP at the national level
- Support to the collection of information on key indicators (e.g. UNGASS indicators, PCP indicators) at the national level.
- Preparation of annual NAP coordinators' meetings (definition of agenda, coordination of substantive issues to be covered at meeting, capacity strengthening, monitoring of progress, exchange of information)

Resource Mobilization Network

Membership

CARICOM, UNAIDS, CAREC/PAHO, World Bank, Network of National AIDS Programme Coordinators, 1 or 2 bilateral donor representatives.

Functions:

- Preparation of an action plan on Resource Mobilization for the HIV/AIDS response in the Caribbean and for the PCP.
- Definition of an overall framework for resource mobilization (including principles of RM, definition of possible structure and mechanisms for the transfer of funds, issues related to flow of funds, accountability mechanisms, reporting mechanisms, mechanisms for donor coordination)
- Preparation of periodic resource mobilization meetings
- Monitoring of donor's support for the PCP and its partners
- Identification of new donor support opportunities.

Advocacy and Policy Network

Membership

CARICOM, UNAIDS, CAREC/PAHO, CRN+, UNDP, Network of NAP Coordinators, selected individual technical experts.

Functions

- Advocacy on HIV/AIDS at the regional and international level (in the context of follow up to the UNGASS, the Nassau Declaration, the PCP partnership commitment etc.)
- Monitoring of policy development issues in the Caribbean (e.g. care and support policies, access to treatment, prevention, human rights, vulnerable populations, greater involvement of people living with HIV/AIDS)
- Information sharing on advocacy and policy issues
- Advocacy for direct involvement of other sectors (multi- sectoral approaches) in the response to HIV/AIDS in the Region.
- Supports substantive preparation for high-level meetings (e.g. ministerial meetings of the various sectors)

Agenda
Meeting of the Pan Caribbean Partnership against HIV/AIDS

- Progress report on the Pan Caribbean Partnership against HIV/AIDS
- Discussion on the proposed operational structure of the PCP
- Briefing and discussion on UNGASS follow-up (including role of the PCP, Global Fund etc.)
- Discussion on the development of a PCP Resource Mobilization action plan
- Information systems: mechanisms for generating, collecting and sharing information, including:
 - dissemination of information via newsletters, web, e-mail etc.
 - monitoring of UNGASS indicators, Nassau declaration indicators, monitoring of implementation of the RSP, monitoring of implementation of NSP/CRIS, monitoring of funding)
 - Next steps for immediate action:
 - Revision/updating of the RSP (as requested by CHG in Nassau)
 - Regional negotiations re: access to care and treatment
 - New developments (US-Caribbean conference, Global Fund,